



SKERNE & WANSFORD PARISH COUNCIL

PARISH GRANT SCHEME

Effective Date:	14th November 2023
Date for Review:	November 2025
Date Reviewed:	

The Skerne and Wansford Parish Council is able to set aside each year a sum of money for disbursement on grants to organisations and activities that demonstrate a direct benefit to the majority of inhabitants of the two parishes.

Grants are necessarily limited and thus applicants must demonstrate that they are supporting residents of the parish and that they are meeting a need that is not a statutory duty of the Parish Council, the East Riding of Yorkshire Council or any other authority.

No guarantees of grant aid are made and an offer of a grant does not set a precedent for future years.

Terms of Reference

These terms of reference were agreed at a meeting held on January 18 2011

- 1 Charities, voluntary groups or organisations within the parish can apply for a grant. Those outside the parish who can demonstrate direct benefit to the inhabitants will also be eligible to apply.
- 2 The council is prevented by statute from giving financial assistance to individuals, commercial businesses, charities operating overseas or funds established to help persons outside the UK.
- 3 The scheme may support specific items or projects, one-off projects or towards core funding.
- 4 The award must be used for the purpose it is made. If the group is unable to use the award for the stated purpose, all monies must be returned to the parish council.
- 5 All awards must be properly accounted for and evidence of expenditure should be supplied as requested. If the parish council is not satisfied with the arrangements it reserves the right to request a refund of monies awarded
- 6 Groups may be asked to supply the following accompanying documentation:
 - A copy of the most recent audited accounts, including an up to date balance sheet
 - Provide proof that the group has a bank account with two signatories.
 - Provide a 12 month forward plan (activities and finance).
- 7 Applications may be made before September 1 and the council will consider them at its precept meeting each November. Application forms and terms of reference can be accessed via the council's website www.skerneandwansfordparishcouncil.co.uk or from the clerk
- 8 All applications will be considered with regard to financial stability of the groups and judged on their own merits; particular attention will be given to the group clearly demonstrating the need for the project.
- 9 Where partnership funding is being sourced outside the parish, the council would wish to see that such funding has been secured prior to awarding a grant.
- 10 A letter of thanks should be sent to the parish council and, if possible, the parish council contribution should be acknowledged
- 11 Groups will apply to the fund using the agreed application form

Guidelines for Applicants

- 1 Groups, charities or organisations within the parish can apply for a grant. Those outside the parish who can demonstrate direct benefit to the inhabitants will also be eligible to apply.
- 2 The Skerne and Wansford Parish Council may consider support towards a specific item or project, a one-off project, or towards core funding if appropriate.
- 3 Groups will use the agreed application form.
- 4 Applications may be made at any time before September 1 and the council will consider them at its pre-budget meeting each September.
- 5 Guidelines, application forms and terms of reference can be accessed via the council's website www.skerneandwansfordparishcouncil.co.uk or from the clerk
- 6 Groups may be expected to supply accompanying documentation as detailed in the terms of reference.
- 7 All applications will be considered with regard to financial stability of the groups and judged on their own merits.
- 8 Where partnership funding is being sourced outside the parish, the council would wish to see that such funding has been secured prior to awarding a grant.
- 9 Decisions will be made by full council, which reserves the right to amend this policy following a motion having been published on the agenda beforehand being carried.

Parish Grant Scheme

Application form

1	Name of organisation	
2	Name, address and position of contact in organisation	
3	Contact's telephone number and e-mail address	
4	Is the organisation a registered charity? If yes, give charity number	
5	Amount of grant requested	
6	For what purpose or project is the grant requested?	
7	What will be the total cost?	
8	When will the money be spent?	
9	Who will benefit from the project?	
10	Approximately how many of those who will benefit are Skerne and Wansford parishioners?	